



31 October 2017

Dear BDFFA Family Conference Delegate

Thank you for your booking to attend our BDFFA Family Conference at the Crowne Plaza Hotel, Stratford on Avon over the weekend of 24 – 26 November. Your places are now confirmed as is any accommodation you requested at the time of booking. Please note that check in is from 3pm on Friday afternoon and check out is by 11am on Sunday. Please book in at reception when you arrive at the hotel and they will have your booking. Details on how to find the hotel as well as its facilities can be found at <http://crowne-plaza-stratford-upon-avon.stratford-upon-avon-hotels.com/>. There is ample free parking outside the hotel.

If you have any questions about your booking, please do not hesitate to contact me. Please note that if you have booked a subsidised place at our conference, the actual cost for a family to attend is in the region of £400. It is therefore vital that **if you find yourselves unable to attend, you let us know by no later than 12 noon on Wednesday 22 November** so that we do not incur unnecessary charges. Please let me know by email or telephone by this time if you find you are unable to attend.

The general outline of the programme for the main conference (adults) and for the children's programme is attached to this message. Please note that both programmes are unconfirmed and subject to change in terms of sessions as well as timings.

We very much look forward to seeing you in Stratford upon Avon, but please do not hesitate to contact me if you have any questions in the meantime.

With best wishes

Lucy Roose

Office Manager

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